5-Minute Host Final Walkthrough

Property: _____
Date: _____
Completed By: _____
Next Guest Check-In: _____

Entry / First Impression

☐ Entry is clean and uncluttered
☐ Door / keypad works
☐ Property smells clean and neutral
☐ Temperature is comfortable
☐ Lights are staged appropriately

Kitchen

☐ Counters and sink are clean
☐ Trash is empty
☐ Refrigerator is clean
☐ Coffee / essentials are stocked
☐ Dishwasher is empty

Bathrooms

☐ Toilet, sink, shower / tub are clean
☐ No visible hair
☐ Towels are staged
☐ Toilet paper is stocked
☐ Soap / toiletries are stocked

Bedrooms

☐ Beds are properly made
☐ Linens look clean
☐ No trash or belongings remain
☐ Lamps / lights work
☐ Room is staged

Living Areas

☐ Furniture is straightened
☐ Floors are clean

☐ Remotes are present
☐ No cleaning supplies are visible
☐ Room looks guest-ready

Final Systems Check

☐ Wi-Fi appears operational
☐ HVAC appears operational
☐ Lock / access works
☐ No active leaks
☐ No unresolved major maintenance issue
☐ No issue marked “Prevents Guest Ready”

Final Status

☐ **GUEST READY**
☐ **CORRECTION REQUIRED**
☐ **NOT GUEST READY**

Corrections Needed:

Final Approval:

Completion Time: